

**COFFEY COUNTY HOSPITAL
BOARD OF TRUSTEES MEETING**

The Coffey County Hospital Board of Trustees met in regular session on April 21, 2014, in the Allen Woods II Conference Room. Board Members attending were: Levi Saueressig, Rosemary Rich, Gene Merry, Vice-Chairman, Peter Allegre, Steve Hopkins, Treasurer, Jim Ochs, Chairman, Tim Sipe and Polly Epting, Secretary. Employees attending were: Randy Lindauer, CEO, Dr. John Shell, Chief of Staff, Gus Rogers, CFO, Rebecca Thurman, Quality Assurance Director, Theresa Thoele, Human Resource Director, Angela Blaufuss, HIM Director, Vic Blaufuss, Plant Operations Director, Melissa Hall, CNO, Patty Thomsen, Clinic Administrator, James Higgins, EMS Director, Tracy Campbell, Marketing Director, Eric Cole, IT Director, Kala Chaney, Home Health Director, Leslie Mahoney, Business Office Coordinator, and Terri Tweedy, Administrative Assistant. Chris Faimon attended representing the newspaper. Board member Tim Smith was absent.

Jim Ochs called the meeting to order at 6:00 p.m.

Recognize visitors: None.

Additions to Agenda: Topics added to New Business were: Home Health Agency and Approve CEO, Randy Lindauer, to sign bank signature cards. Topics added to Old Business were: Issues & Goals and Recognition.

Gene Merry moved and Levi Saueressig seconded the motion to approve the Agenda as amended. Motion carried unanimously.

Steve Hopkins moved and Peter Allegre seconded the motion to approve the March 17th, 2014, Meeting Minutes as read. Motion carried unanimously.

Dr. Shell gave the Medical Staff Report.

Gene Merry moved and Peter Allegre seconded the motion that Wayne Anliker, M.D., be reappointed to the Courtesy Staff with the Ophthalmology privileges as requested for a term of April 22, 2014, to April 22, 2016. Motion carried unanimously.

Gene Merry moved and Peter Allegre seconded the motion that Larry Finley, CRNA, be reappointed with the Allied Health CRNA privileges as requested for a term of May 1, 2014, to May 1, 2016. Motion carried unanimously.

Gene Merry moved and Peter Allegre seconded the motion that Lorraine Ash, MD, Patricia Barnes, MD, Lillian Cavin, MD, Gary Dier, MD, Wendell Hatch, MD, James Hsu, MD, Vaseem Iqbal, MD, Michael Khory, DO, Benoit Luyckx, MD, Tony Manung, MD, Anthony Minotti, MD, Stephen Muehlenbein, MD, James Norconk, MD, Richard Patterson, MD, Brina Sabb, DO, John Wohlwend, MD, be reappointed to the Consulting staff with the Teleradiology privileges as requested for a term of May 1, 2014, to May 1, 2016. Motion carried unanimously.

Gene Merry moved and Peter Allegra seconded the motion that Larry Finley, CRNA, be appointed to the Consulting Staff with the Radiation Oncology privileges as requested for a term of April 22, 2014, to April 22, 2016. Motion carried unanimously.

Gus Rogers presented the March financial report. Routine reports were not available through Healthland. He reported that insurance is now being billed and payments are starting to be received. Randy Lindauer stated that short term funding may be needed as well as establishing a line of credit between two and five million dollars.

Dr. John Shell gave the Administrator's Report. Jim Ochs welcomed Randy Lindauer as the new CEO and thanked the search committee for their efforts. Dr. Shell reviewed Healthland implementation information. Due to the issues CHS experienced during the install, the revenue stream is behind at least six to seven weeks. Short term loan options are being investigated. Polly Epting asked if any of the problems were foreseeable by Healthland and was it a good choice? Dr. Shell stated that Healthland revealed several months ago that the current Clearinghouse would not work with the new system. No action was taken at that time to correct this issue. Steve Hopkins asked if CHS had a back-up or secondary server? Eric stated that when the server went down, there were two terabytes of information that had to be moved. This process took several days. Patient statements are better as all charges are on one statement. Randy expects most billing issues to be corrected within 120 days. All coders will be certified so that bills can be processed and out for payment in three to four days. Healthland is now certified for 2014 Meaningful Use. An invoice from Healthland for approximately \$600,000 is expected due to this compliance.

Discussion was held concerning the difference between being a Critical Access (CA) facility and a Prospective Payment System (PPS) facility. Randy Lindauer stated that after comparing payments received as a PPS facility to what payments would have been as a CA facility, PPS is a better choice for CHS as the reimbursements are higher.

Projects:

By allowing Espy to coordinate our telecommunications, CHS will save approximately \$1000 per month in fees.

Physical Plant:

Purchase of an x-ray machine for the Yates Center Clinic is moving forward, CHS has purchased a new Ultrasound machine and has recently hired a new Ultrasound Technician; new floors will be installed soon in the CCMC and ER areas. Future needs for the System include; building envelope, roof and parking lot for the Hospital; refurbishing the Meadows; the need for an outpatient clinic. A long term growth plan needs to be determined that will encompass well into the future, not a quick fix plan.

A CRNA has been hired that will also be the OR Supervisor.

No information has been received from our insurance carrier as to whether the Waverly Clinic moisture damage caused by an unventilated crawl space will be covered.

Rosemary Rich thanked the Leadership Team on behalf of the Board for the team effort during the interim.

Long Term Care Unit:

A lengthy discussion was held concerning the pros and cons of providing long term care. Items discussed included: exploring a private company to provide a facility; swapping services with LifeCare; looking at what other long term care units in the area are doing; sources of funding; and creating a committee to work on this issue. As this topic needs more in-depth discussion, the Trustees will meet on April 22nd, 6 p.m. to continue.

Kala Chaney presented information concerning Home Health Agency governance. Peter Allegre moved and Steve Hopkins seconded to approve the Coffey County Hospital Home Health Agency governance policy. Steve Hopkins added as a friendly amendment to add approval of Randy Lindauer, CEO and Melissa Hall, CNO to the Home Health Agency Organizational Chart. Motion carried unanimously.

Polly Epting moved and Gene Merry seconded that Randy Lindauer, CEO, be added to all bank signature cards/documents. Motion carried unanimously.

Polly Epting moved and Levi Saueressig seconded to enter into Executive Session for 20 minutes to discuss non-elected personnel. Motion carried unanimously.

Executive Session began at 7:38 p.m.

Regular Session resumed at 7:58 p.m.

The meeting recessed until Tuesday, April 22nd, 6 p.m.

The meeting reconvened at 6 p.m., Tuesday, April 22nd. Board members attending were: Jim Ochs, Chairman, Gene Merry, Vice-Chairman, Polly Epting, Secretary, Steve Hopkins, Treasurer, Tim Smith, Tim Sipe, Rosemary Rich, Peter Allegre, and Levi Saueressig. Employees attending were: Randy Lindauer, CEO, Dr. John Shell, Chief of Staff, Tracy Campbell, Marketing Director and Terri Tweedy, Administrative Assistant. Mark Peterson attended representing the newspaper.

Long Term Care was discussed at length. Information was shared concerning: data from the study conducted by KSB, levels of care that were not in the KSB study, how accurate Sunset Manor financial data is needed to determine how to proceed, building on land the System already owns, number of employees at Sunset, how would a new facility in Burlington might affect LifeCare Center, would VA be able to help fill a new facility and that all new builds/upgrades and revisions should be in one bond election. Jim Ochs asked for opinions as to where the new construction should take place if the Board chooses to commit to Long Term Care. Peter Allegre stated he had been instructed to abstain from voting due to having been informed some time ago, that his vote would be considered a conflict of interest. Randy stated he would get this resolved with attorney, Scott Palecki. Peter, Rosemary and Tim Sipe expressed their preference to build

in Waverly. Gene and Jim preferred Burlington. Levi, Polly and Steve did not voice their opinion at this time.

The Trustees will meet on Tuesday, April 29th at 6 p.m. to review the financials and determine if Coffey Health System should provide long term care.

Polly Epting moved and Steve Hopkins seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 8:30 p.m.

Polly Ann Epting, Secretary