

**COFFEY COUNTY HOSPITAL
BOARD OF TRUSTEES MEETING**

The Coffey County Hospital Board of Trustees met in regular session on March 27, 2017, in the Allen Woods II Conference Room. Board Members attending were: Judy Reese, Chair, Craig Stukey, Vice-Chair; Steve Hopkins, Treasurer; Peter Allegra, Secretary; Rosemary Rich; Jeff Clark; Dennis Young; and Jodi Thomas. Employees attending were: Leonard Hernandez, CEO; Dr. John Shell, Chief of Staff, Jim Van Hoet, Chief Financial Officer; Patty Thomsen, Vice President of Medical Clinics; Melissa Hall, Chief Nursing Officer; James Higgins, Vice President of Ancillary Services; Theresa Thoele, Vice President of Human Resources; Tracy Campbell, Marketing Director; and Terri Tweedy, Executive Assistant. Trustee, Cameron Roth was absent. No visitors were in attendance.

Chairperson Reese called the meeting to order at 6:30 p.m.

Young led the Pledge of Allegiance.

Reese remarked on how pleased she was with the HCAPS scores. She commended the staff on their efforts to increase patient satisfaction and said she had never seen the scores so high. Hernandez stated the high patient satisfaction scores led to our physicians and housekeeping staff earning top national rankings by Becker's Hospital Review. The physicians were recognized as being in the top 92 percentile. The housekeepers earned a rank in Becker's "59 Hospitals with the Cleanest Patient Rooms".

A presentation by Marketing Director, Tracy Campbell, was added to the Agenda under Item V, Information, Other.

Consent Agenda

Hopkins noted three changes to the February 27, 2017 Minutes. Page 1, paragraph 6, he suggested adding "of the Board" after pictures; remove the word "for" on page 2, paragraph 4; and replace "accept" with "except" on page 4, paragraph 7.

Dr. Shell gave the Medical Staff Report that was held on March 20, 2017. Offering additional lab tests is being explored. He noted that even though the surveyors were impressed with our current Isolation procedures, the process is being reviewed to determine if improvements can be made. There was one new appointment, two re-appointments, and one request for additional privileges presented for approval.

Hopkins reviewed the Executive Finance Committee meeting.

Adam Haag, I.T. Manager, gave a presentation about an I.T. equipment grant opportunity. Haag will return in April with more information about the grant.

The check register, in the amount of \$813,693.77, was approved.

Hopkins stated the Committee discussed the possibility of revising the credit card processing policy to allow multiple identical charges to one card on the same day. The Committee declined changing the policy at this time.

Hopkins informed the Board that some of the information gleaned from the recent Critical Issues Summit did not pertain to Not-for-Profit hospitals.

HRG has stated they have the capability to create itemized bills after we determine what information should be on the bills. Once that is finalized, and submitted to HRG, itemized bills will be sent with the first statement.

A Financial Assistance Policy has been approved but not implemented. Staff will be trained and a condensed version will be created for patients.

Van Hoet reviewed the financial reports. He stated that the 2017 budgets are now on the Income Statement. February volumes were strong. The net revenue for February was \$86,000. With January's net revenue of \$68,000, the Year-to-Date profit is \$154,000.

Hopkins commended Van Hoet and White for the recent audit. Because of their hard work, no journal entries were made for the audit, which has never happened before.

Baird, Kurtz, and Dobson plan to present the 2016 Audit Report at the April meeting.

Hernandez informed the Board that two checks were received from the County. \$6434.05 for the hospital and \$7170.46 for the Ambulance for a total of \$13,604.48.

Hernandez gave the CEO Report. WPS received the 855A form for Critical Access designation on March 16th. They have 30 days from that date to provide a determination unless additional information is requested. Van Hoet stated he received some follow-up items to address in the next couple of days.

There are 27 residents out of 36 (75% occupancy) at Sunset. Hernandez is scheduled to attend the next Waverly City Council meeting on April 12th to talk about the water pressure needs for the facility. He plans to request a pressure check from the hydrant to the meter. \$2300 has been spent to correct lines from the meter to the facility but the pressure is still insufficient according to the fire marshal's regulations.

There are 22 residents out of 26 (84% occupancy) at The Meadows.

A meeting will be held on Wednesday, March 29th with all Long Term Care entities to discuss Residential Care.

Hernandez went to the Madison City Council meeting on March, 20th to present the payment for the removal of the foundation. He reviewed the history of the project and informed them of the \$140,000 loss to CHS because of the project. He felt the meeting was a positive encounter. A release claim will be drawn by Paul Dean and signed by the City of Madison.

Hernandez invited everyone to the Dr. Appreciation Day event on Thursday, March 30th at 8am in the Allen Woods II Conference Room.

The facility tour for the Board is scheduled for Thursday, March 30th from 1pm to 4pm. Everyone is to meet at the south entrance. Vic Blaufuss will drive the bus. The tour will begin at the Meadows, then to the Rehab building, and then to the Waverly clinic. Tracy Campbell will be in attendance.

Consultation Items

There were no Consultation Items.

Information, Other

Tracy Campbell gave a presentation covering Marketing expenditures and activities for 2017. Reese mentioned how nice it is to have positive things to market now.

- Hopkins moved and Allegre seconded the motion to adjourn the meeting at 7:18 p.m. Motion carried unanimously.

Peter Allegre, Secretary